

THE CONSTITUTION  
of the Upsilon Xi Alumni Association

***PREAMBLE***

WE, the alumni of Upsilon Xi of Lee University, realizing the need to be organized in order to promote our common welfare and to forge cooperative endeavors among ourselves, do hereby establish an association and adopt this constitution.

***ARTICLE I***  
**NAME**

SECTION 1 - The name of the organization shall be the **Upsilon Xi Alumni Association**.

***ARTICLE II***  
**PURPOSES**

SECTION 1 - The following shall be the objectives and purposes of the Association.

- a) to foster a cooperative and closer relationship among its members and to look after their common interest and welfare.
- b) to set up educational, research and other programs for the benefits of its members
- c) to initiate and undertake fund raising and other similar activities for the benefit of Lee University and the Association and its members, and
- d) to provide mentorship to current club members.

***ARTICLE III***  
**MEMBERSHIP**

SECTION 1 - The following shall be members of the Association.

- a) persons formally initiated into membership in Upsilon Xi, including male members, sweethearts and little sisters, who are no longer students at Lee University.

b) persons voted into honorary membership in Upsilon Xi.

b) persons who have served or currently serving as faculty sponsors of Upsilon Xi.

SECTION 2 - Membership in the Association shall be automatic upon graduation or leaving Lee University or achievement of any of the above-mentioned categories.

#### ***ARTICLE IV*** **ORGANIZATION**

SECTION 1 - The Association shall have the following (a) General Membership; (b) Executive Committee

SECTION 2 - The General Membership shall be composed of all the members of the Association.

SECTION 3 - The Executive Committee officers shall be: President, Vice President, Secretary and Treasurer.

SECTION 4 - The decisions of the Executive Committee on all matters affecting the Association falling within its authority shall be final.

#### ***ARTICLE V*** **MEETINGS**

SECTION 1 - The general membership shall meet annually in conjunction with Lee University Homecoming activities.

SECTION 2 – The Executive Committee shall meet on a regular basis as determined by their membership.

#### ***ARTICLE VI*** **FINANCES**

SECTION 1 - The Association shall be financed by dues to be paid by its members, and such other money as may be contributed to or raised by it. The amount of dues shall be determined and approved by the Executive Committee.

SECTION 2 - No money shall be disbursed from the fund of the Association except as an appropriation by the Executive Committee.

SECTION 3 - The funds of the Association must be in the custody of the Treasurer who shall submit reports to the President, upon request, on an “as needed” basis. An annual statement of accounts should be presented to the Association during its annual meeting.

SECTION 4 - The projects of the Association will not conflict or compete with the interests of the Lee University Alumni Association.

## ***ARTICLE VII*** **AMENDMENTS**

SECTION 1 - This Constitution and its By-Laws may be amended at the annual meeting of the General Membership at Homecoming by a three fourths (3/4) votes of all the members. Copies of the proposed amendments shall be at least ten (10) days before the meeting.

## ***ARTICLE VIII*** **BY-LAWS**

SECTION 1 - Individual duties of the Executive Committee officers shall be as follows:

a) President

1. Shall preside over meetings of the general membership and Executive Committee.
2. Shall serve for a period of three years and may not succeed himself in the same office.
3. Shall appoint committees necessary for functioning of the Association.
4. Shall perform normal duties of a presiding officer.

b) Vice President

1. Shall fulfill the duties of the President until the next regular election of officers if the President’s office is vacated.
2. Shall serve for a period of three years and may not succeed himself in the same office.
3. Shall perform duties as assigned by the President.

c) Secretary

1. Shall keep records of meetings of general membership and Executive Committee.
2. Shall maintain a mailing list of alumni members.
3. Shall provide news and information to the on-campus chapter alumni coordinator and other appropriate persons.
4. Shall serve for a period of three years and may not succeed himself in the same office.
5. Shall perform duties as assigned by the President.

d) Treasurer

1. Shall maintain funds of the Association, utilizing normal accounting procedures.
2. Shall sign checks for fund distribution, when appropriations are determined by the President with agreement from the Executive Committee, insuring that checks are co-signed by another officer of the Association.
3. Shall receive and receipt all monies of the Association.
4. Shall serve for three years and may be reelected with unlimited tenure.
5. Shall perform duties as assigned by the President.

SECTION 2 - Other duties of the Executive Committee

- a) The Executive Committee should encourage the development of an annual project to be supported financially by Upsilon Xi alumni members, preferably in connection with the Lee University Alumni Association annual project. The Director of the Lee University Alumni Association will be consulted on the development of the project.
- b) The Executive Committee will act on behalf of the general membership in matters pertaining to the Upsilon Xi Alumni Association when the general membership is not in session.

SECTION 3 - General Membership

- a) The general membership shall meet annually at a meeting sponsored by the

| campus chapter in connection with Homecoming activities.

- | b) The general membership will hear and act on recommendations presented by the Executive Committee.
- c) The general membership shall hear an annual “State of Upsilon Xi” report from the campus chapter President.

#### SECTION 4 - Finances

- | a) The Association will fund the distribution of the *Black and Gray* newsletter. The campus chapter will produce the publication, utilizing input from alumni members.
- | b) The Association will fund the maintenance of the Upsilon Xi website.
- c) No funds raised by the Association shall be used in support of campus chapter expenses except as determined in the Constitution.